



**GRAND FIRE PROTECTION DISTRICT NO. 1
BOARD OF DIRECTORS MEETING
MINUTES OF ACTION**

~ January 8, 2024 ~

Call to Order: 6:00pm by Alina Bell

Directors Present: Alina Bell, Dan Reynolds, Mike Brooks, Patty Peterson, Philip Brinkmann

Staff Present: Brad White, Ron Thurston, Michael Scott, David Wolf, Willa Moore, Tara Friar

Motion to Approve the Minutes from the regular board meeting held on December 11, 2023 was made by Dan, seconded by Mike, was voted on and unanimously approved.

Motion to Approve the Agenda for the regular board meeting held on January 8, 2024 was made by Mike, seconded by Philip, was voted on and unanimously approved.

Public Comment: None

Public Hearing for the Adoption of the 2024 Budget:

Motion to Open the public hearing was made by Mike, seconded by Patty, was voted on and unanimously approved at 6:09pm.

The Board reviewed the 2024 Budget Message, the 2024 General Fund, Pension Fund and Bond Debt Service Budgets, the Final Certification of Tax Levies for 2024, the Resolution to Adopt the 2024 Budget, the Resolution to Set Mill Levies for 2024, and the Resolution to Appropriate Sums of Money for 2024.

- **Motion to Approve** the 2024 General Fund Budget, the 2024 Pension Fund Budget, and the 2024 Bond Debt Service Fund Budget was made by Mike, seconded by Patty, was voted on and unanimously approved.
- **Motion to Approve** the Resolution to Adopt the 2024 Budget was made by Philip, seconded by Dan, was voted on and unanimously approved.
- **Motion to Approve** the Resolution to Set Mill Levies for 2024 was made by Dan, seconded by Philip, was voted on and unanimously approved.
- **Motion to Approve** the Resolution to Appropriate Sums of Money for 2024 was made by Patty, seconded by Philip, was voted on and unanimously approved.

Motion to Close the public hearing was made by Patty, seconded by Dan, was voted on and unanimously approved at 6:17pm.

Financial Reports: **Motion to Approve** the Bills/Checks #14577 - 14630 of US Bank, including payroll and deposits, as well as tax remittances, budget to actual, and cash position reports was made by Patty, seconded by Dan, was voted on and unanimously approved.

Chief's Report:

- Considerable time spent on fine-tuning budgets for 2024
- Attending demos for new records management software is ongoing
- Chief White and Chief Scott presented the Board with a review of operations and training for the month of December
- Chief Wolf presented the Board with a review of Special Operations for the month of December and a 2023 Summary of the Wildland Program
- Lieutenant Moore presented the Board with an update on the Fire and Life Safety Program, with an emphasis on inspecting Short-Term Rentals and businesses within the District.

Old Business:

- None

New Business:

- **Motion to Approve** Resolution 2024-01 Establishing Posting Place was made by Patty, seconded by Dan, was voted on and unanimously approved.
- **Motion to Approve** an Engagement Letter from Fiscal Focus Partners for 2024 Audit was made by Philip, seconded by Patty, was voted on and unanimously approved.
- The Board discussed the possibility of rescheduling February's board meeting due to an absence but decided to keep it as originally scheduled.

Adjourn: **Motion to Adjourn** was made by Patty, seconded by Dan, was voted on and unanimously approved at 7:24pm.



Patricia Peterson, Secretary